



# MALLIGE COLLEGE OF PHARMACY

#71, SILVEPURA, CHIKKABANAVARA POST, BANGLORE - 560 090

(Recognized by AICTE, PCI, New Delhi, RGUHS Bangalore)

Web: [www.mallige.ac.in](http://www.mallige.ac.in), E - mail: [mcpbangalore@ymail.com](mailto:mcpbangalore@ymail.com), Ph: 080-28446666, 9353729763

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## **Vision: “To create ethical, knowledgeable and professional pharmacists in the field”**

A vision statement is a key tool to inspire the people in the organization and convince employees to embrace the institution's ambitions to drive and reach new heights. It describes what the organization wants to be in the future. Mallige College of Pharmacy as an academic institution aspires to nurture, develop and present the students as citizens who are humane to the society, country, and the world. Pharmacy is a field where people are always in contact with medicines directly or indirectly. Though may not be in direct contact with patients, medicines need to reach the needy in the society in a proper form that comprises quality, and safety of medicines. There should be a perfect balance between patient safety, and profitability. If profitability is not backed by ethical values like trustworthiness, respect, responsibility, impartiality, and compassion, then society will suffer to greater extent. Hence, Mallige College of Pharmacy focuses on ethical values in the students and it is done by inculcating the ethical values in the stakeholders of the organization.

Treatment for any diseases or disorders needs treatment with medicines with minimal side effects and without any toxic effects. To prepare, distribute and communicate the information regarding the medicine, pharmacists should be knowledgeable and professionally competent. Inadequate knowledge leads to substandard medicines which are harmful to patients. Mallige College of Pharmacy intended to give complete knowledge about the pharmacy profession to students to make them complete pharmacists through teachers and stakeholders of the institution. Pharmacists in their profession, come across with people of different principles, places and diverse backgrounds. To provide quality medicines, one who is working in the pharmacy field should be able to embrace the members of the team, group, management, and organization. To achieve this, professionalism should be encouraged in the students in the form of developing peer respect, positive attitude, adaptability, problem-solving capabilities and ability to accept reality in the course of their careers. Students are also encouraged to develop communication skills, as the first state in communication is “listen to their word”.



  
**PRINCIPAL,**  
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**Mission: “To become a “Centre of excellence” by providing quality and research oriented Pharmacy education to meet the need of the industry, community and other stake holders through continuous training and up-gradation of infrastructure of learning and practicing Pharmacy profession.”**

Mallige College of Pharmacy aims to incubate new ideas and promote interdisciplinary research to become a “centre of excellence” to meet the needs of the Pharmaceutical industries. The institution is working in this direction to develop experts and standards in Pharmaceutical field. To achieve this, the institution is adopting skilled and practical oriented education strategy and striving to maintain high standards of conduct in the field.

In the current scenario of technological advancements and to face the challenges of the Pharmaceutical industries, the institution has to play a pivotal role in producing skilled students. The institution is working in this direction to create skilled and industry ready students by inviting eminent people from industries and academia. Add-on certificates in a specific area, seminars, conferences, pre placement trainings etc., are organized for the overall development of the students. Along with knowledge enhancement and skill development activities, students who are graduating from Pharm D programme are inspired to adhere to transparency, integrity, and accountability to serve the patients. Along with regular curriculum, the institution is working hard to develop ethical research to produce quality publications. Continuous upgrading infrastructure is the basic feature of the growth of any organization and in fact, MCP is working towards improving the facilities at various levels to achieve the centre of excellence in the upcoming years. The institute has adopted Outcome Based Education. The faculty follow various student-centric methods for effective concept delivery. In addition to this, experiential learning is also offered through regular practical exposure, hospital internships, industrial visits and projects. Students are given exposure to participative learning through student-led seminars and blended learning methods. Also, teachers adopt differential assignments and practical based teaching to create interest in the learning process.



  
**PRINCIPAL,**  
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# Mallige College of Pharmacy

## Organizational Chart

**MALLIGE EDUCATION FOUNDATION**

**CHAIRMAN**

Dr. A.C Sreeram,  
Physician, Mallige Medical Centre

**GENERAL SECRETARY**

Sri. N. Ramesh

**GOVERNING COUNCIL**

**PRINCIPAL**

Dr. Shivakumar Swamy  
Mallige College of Pharmacy

**VICE PRINCIPAL**

**ADMINISTRATIVE STAFF  
INCLUDING ACCOUNTS**

**HOD & STAFF**

**NON-TEACHING STAFF**



*[Signature]*  
**PRINCIPAL,**  
Mallige College of Pharmacy  
Bangalore-560 090




# MALLIGE EDUCATION FOUNDATION(R)

# 31/32, Crescent Road, Bangalore : 560001

Web : [www.mallige.ac.in](http://www.mallige.ac.in), E-mail: [mcpbangalore@ymail.com](mailto:mcpbangalore@ymail.com), Ph : 080-28446702

## Governing Council of Mallige College of Pharmacy

Sl. No.	Designation	Nomination
1.	Chairman	Dr. A.C Sreeram, Chairman, Mallige Education Foundation
2.	Member	Mrs. Swati Sreeram, Advocate
3.	Member	Dr. M.D Karvekar, Director of Academic, Krupanidi College of Pharmacy, Bangalore
4.	Member	Mr. Harish Kumar, Director, Embiotic Lab. Pvt. Ltd, Bangalore
5.	Member	Dr. Purnima K M, Director, Sanjevini Ayur Pharma, Bangalore
6.	Member	Dr. Shreedhar Venkatesh, Principal, Vydehi Institute of Medical Science, Whitefield, Bangalore (RGUHS Representative)
7.	Member Secretary	Principal, Mallige College of Pharmacy, Bangalore

  
Chairman  
Mallige Education Foundation



  
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Ref. No.

Date.....

## Extract Minutes of 18<sup>th</sup> Governing Council Meeting held on 25.03.2023

**Time: 11.30AM**

**Venue: MCP Board Room**

### **Member Present**

- |                       |                            |
|-----------------------|----------------------------|
| 1. Dr. A.C Sreeram    | 5. Dr. Purnima K M         |
| 2. Smt. Swati Sreeram | 6. Dr. Shreedhar Venkatesh |
| 3. Dr. M.D Karvekar   | 7. Dr. Shivakumar Swamy    |
| 4. Mr. Harish Kumar   |                            |

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 17 <sup>th</sup> Governing Council meeting	Minutes of 17 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the list submitted.
Budget allocation for the infrastructure development.	The principal requested for the sanction of rupees two lakhs towards inauguration of Animal House as per CCSEA guidelines. Principal requested to upgrade the beautification of campus by modifying the Entrance Gate, Landscaping, Administration block, parking & canteen. Permission to start additional three branches of M.Pharma .
Any other matter with permission of chairman	Principal informed to the Governing Council committee about the important of ISO-Certification & NAAC Accreditation. He also sought the cooperation of the Governing Council members in the process of NAAC Accreditation.
Vote of thanks	The Chairman thanked all the attendees for their participation and concluded the meeting.

Member Secretary

Chairman



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Ref. No.

Date.....

## Extract Minutes of 17<sup>th</sup> Governing Council Meeting held on 09.03.2022

Time: 10.30AM

Venue: MCP Board Room

### Member Present

1. Dr. A.C Sreeram
2. Smt. Swati Sreeram
3. Dr. M.D Karvekar
4. Mr. Harish Kumar

5. Dr. Purnima K M
6. Dr. Shreedhar Venkatesh
7. Dr. Shivakumar Swamy

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 16 <sup>th</sup> Governing Council meeting	Minutes of 16 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint three Professors, one Associate professor, three Assistant Professors and two lecturers on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds towards purchase of laboratory equipment's costing around 5 lakhs.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about Rupees one lakh as per the recommendations of the library committee.
Any other matter with permission of chairman	a. Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission. After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition. b. Dr. Shivakumar Swamy informed the committee that the occupancy certificate for Nursing college building from Hurulichikkanahalli Grama Panchayat is received (Competent Authority). He also requested the Governing council to recommend the MEF to earmark 2 <sup>nd</sup> floor of the nursing college building consisting of 10500 SFT to be used by pharmacy college for the use of Pharm.D and PG courses.
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting as closed.

Member Secretary



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Chairman





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Ref. No. Extract Minutes of 16<sup>th</sup> Governing Council Meeting held on 22.03.2021.....

(Online)

Time: 10.30AM

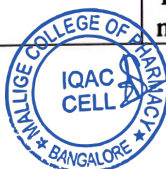
Venue: MCP Board Room (Online Meeting)

## Member Present

- |                       |                            |
|-----------------------|----------------------------|
| 1. Dr. A.C Sreeram    | 5. Dr. Purnima K M         |
| 2. Smt. Swati Sreeram | 6. Dr. Shreedhar Venkatesh |
| 3. Dr. M.D Karvekar   | 7. Dr. Shivakumar Swamy    |
| 4. Mr. Harish Kumar   |                            |

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 15 <sup>th</sup> Governing Council meeting	Minutes of 15 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint three Assistant Professors on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds towards renovation of college auditorium at approximate cost of 6 lakhs and purchase of laboratory equipment's costing around 3 lakhs.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about 1.2 lakh per the recommendations of the library committee.
Any other matter with permission of chairman	Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission. After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition. Transfer of the instruments and equipment's from Mallige Medical Centre to Mallige College of Pharmacy for research purpose and upgradation of research towards the benefits for the students and staffs.
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting as closed.

Member Secretary



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Chairman





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Ref. No.

Date.....

## Extract Minutes of 15<sup>th</sup> Governing Council Meeting held on 16.03.2020 (Online)

Time: 10.30AM

Venue: MCP Board Room (Online Meeting)

### Member Present

1. Dr. A.C Sreeram
2. Smt. Swati Sreeram
3. Dr. M.D Karvekar
4. Mr. Harish Kumar

5. Dr. Purnima K M
6. Dr. Shreedhar Venkatesh
7. Dr. Shivakumar Swamy

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 14 <sup>th</sup> Governing Council meeting	Minutes of 14 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint two Assistant Professors and one lecturer on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds towards purchase of UPS of 15KV for office costing around 01 lakh, purchase of laboratory equipment costing around 3 lakhs.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about Rupees one lakh as per the recommendations of the library committee.
Any other matter with permission of chairman	Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission. After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition.
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting as closed.

Member Secretary



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Chairman





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Ref. No.

Date.....

## Extract Minutes of 14<sup>th</sup> Governing Council Meeting held on 11.03.2019

Time: 10.30AM

Venue: MCP Board Room

### Member Present

- |                       |                            |
|-----------------------|----------------------------|
| 1. Dr. A.C Sreeram    | 5. Dr. Purnima K M         |
| 2. Smt. Swati Sreeram | 6. Dr. Shreedhar Venkatesh |
| 3. Dr. M.D Karvekar   | 7. Dr. Shivakumar Swamy    |
| 4. Mr. Harish Kumar   |                            |

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 13 <sup>th</sup> Governing Council meeting	Minutes of 13 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint two Assistant Professors and five lecturers on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds towards purchase of CCTV installation in college campus costing around 3.5 lakhs, purchase software for office purpose of around Rs. 0.15 lakhs and purchase of Maruti Eeco van for college purpose of worth Rs. 4.75 lakhs.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about Rupee one lakh as per the recommendations of the library committee.
Any other matter with permission of chairman	Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission. After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition.
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting as closed.

Member Secretary



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Chairman





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Ref. No. **Extract Minutes of 13<sup>th</sup> Governing Council Meeting held on 05.03.2018**.....

Time: 10.30AM

Venue: MCP Board Room

## Member Present

1. Dr. A.C Sreeram
2. Smt. Swati Sreeram
3. Dr. M.D Karvekar
4. Mr. Harish Kumar

5. Dr. Purnima K M
6. Dr. Shreedhar Venkatesh
7. Dr. Shivakumar Swamy

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 12 <sup>th</sup> Governing Council meeting	Minutes of 12 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint two professors, one Associate Professor, five Assistant Professors and five lecturers on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds towards purchase of laboratory equipment's costing about Rs. 50000/-, fifteen desktop computers for students use for Rs. 5 lakhs and purchase of 50 numbers of students desk worth about Rs. 4 lakhs. Principal sought the permission from the Governing Council to apply for the research centre leading to award of Ph.D in pharmacology for further development of the college.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about Rupees fifty thousand as per the recommendations of the library committee.
Any other matter with permission of chairman	Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission. After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition.
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting as closed.

Member Secretary



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Chairman





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Ref. No.

Date.....

## Extract Minutes of 12<sup>th</sup> Governing Council Meeting held on 08.03.2017

Time: 10.30AM

Venue: MCP Board Room

### Member Present

1. Dr. A.C Sreeram
2. Smt. Swati Sreeram
3. Dr. M.D Karvekar
4. Mr. Harish Kumar

5. Dr. Purnima K M
6. Dr. Shreedhar Venkatesh
7. Dr. Shivakumar Swamy

Agenda	Discussion
Welcome	Dr. Shivakumar Swamy, Principal of the Mallige College of Pharmacy welcomed all the members to the meeting.
Confirmation of minutes of 11 <sup>th</sup> Governing Council meeting	Minutes of 11 <sup>th</sup> Governing Council meeting was read by Dr. Shivakumar Swamy. Action taken report and minutes of meeting were read & confirmed.
Discussion on new staff recruitment and staff promotion	Principal, Dr. Shivakumar Swamy presented the staff pattern as per PCI and RGUHS and requested permission to appoint one Associate Professor, two Assistant Professors and five lecturers on the basis of student feedback of demo classes and personal interview. He also highlighted the requirement of cadre wise staff as per PCI. He sought the permission to promote the existing eligible staff as per PCI norms to full fill the norms of apex body. The council considered proposals for new staff recruitment and approved the recruitment of new staff as per the requirement. The council also discussed the promotion of current staff members and approved the promotion of staff based on their performance and qualifications.
Budget allocation for the infrastructure development.	As the students are facing problem conducting cultural program, practicing indoor games and conducting conference the staff also realised the necessity of an auditorium in the college premises, the principal sought suggestion from Governing Council for redressed of the problem. After detail discussion the Governing Council decided to construct multiple purpose auditorium cum indoor stadium in front of college measuring around 10,000 sq.ft. The Governing Council discussed the budget allocation for infrastructure development. The council considered proposals for infrastructure development projects and approved the allocation of funds for construction of two additional classrooms at approximate cost of 75 lakhs and repair of animal house at the approximate cost of 2 lakhs. Principal also requested permission to purchase a generator costing around 3.0 lakhs. The council emphasized the need to prioritize projects that would benefit the college's students and faculty and improve the overall learning environment.
Purchase of additional books in the library	The Governing Council discussed the purchase of additional books in the library. The council agreed that the library's collection needed to be expanded to cater to the increasing number of students and faculty members. The council approved the purchase of additional books costing about Rupees one lakh as per the recommendations of the library committee.



  
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Any other matter with permission of chairman	<p>Dr. Shivakumar Swamy presented the list of students who deserve the fee concession for their studies at our college. The eligibility was considered on the basis of merit, economic condition of parents established during the interview conducted during admission.</p> <p>After the detailed discussion the committee accepted the recommendation of the principal and permitted him to offer fee concession. The committee also advised the principal to verify the eligibility for scholarship meticulously to establish the Genuity of the candidate economic condition.</p> <p>Programme outcomes, Course outcomes, Program education outcomes and Program specific outcomes discussed and implemented for B.Pharm, M.Pharm &amp; Pharm.D programmes which will be helpful for any future accreditation.</p>
Vote of thanks	The Chairman thanked all the attendees for their participation and declared the meeting closed.

  
Member Secretary

  
Chairman



  
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Ref. No.

## IQAC

Date.....

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad

## FUNCTIONS

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

## BENEFITS

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
- Ensure internalization of the quality culture
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
- Provide a sound basis for decision-making to improve institutional functioning
- Act as a dynamic system for quality changes in HEIs
- Build an organised methodology of documentation and internal communication



  
**PRINCIPAL**  
Mallige College of Pharmacy  
Bangalore-560 090



# MALLIGE COLLEGE OF PHARMACY

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Email id: mcpbangalore@ymail.com, Web: www.mallige.ac.in, Phone.: 9353729763

## Circular

Date: 28-12-2020

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 03-01-2021 at 3:00PM in the board room. The members are requested to attend.

Agenda:

1. Formation of IQAC members
2. Role and responsibilities of IQAC Cell
3. Monitoring of academic and administrative activities through IQAC cell
4. Any other matter

IQAC Coordinator

IQAC Chairman  
PRINCIPAL,  
Mallige College of Pharmacy  
Bangalore-560 090

Copy to

1. The Office
2. The members of the cell
3. IQAC File







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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of meeting held on 03.01.2021**

The meeting was held on 03-01-2021 in the board room of Mallige College of Pharmacy at 3 PM. IQAC Chairman Dr. Shivakumar Swamy welcomed the entire member for IQAC meeting.

The following points have been discussed in the meeting

1. The nominated members of the IQAC cell have been informed in the meeting and they were asked to attend all the meetings here onwards .
2. Chairman of IQAC Cell Dr. Shivakumar Swamy has highlighted the role and responsibilities of IQAC coordinator and all other members of the Cell. He also informed to apply for NAAC accreditation in 2 years time line and seeked the cooperation of all the members.
3. It was decided to monitor all the activities of the college through IQAC cell only.
4. The chairman of IQAC cell informed the members and HOD s to propose budget for recurring and Non Recurring items and separate budget should be proposed by library committee.
5. The chairman of IQAC Cell has informed the IQAC coordinator to monitor various committees existing in the college and all the committees are informed to execute activities through each committee.

The meeting was concluded with vote of thanks by IQAC coordinator  
Mrs. Mamatha M K

Copy to

1. Office
2. Library
3. HODs and committees
4. Internal IQAC file

  
IQAC Coordinator



  
IQAC Chairman  
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Bangalore-560 090





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## INTERNAL QUALITY ASSURANCE CELL

Date: 03-01-2021

**Subject:** Members of IQAC

It is hereby notified for information of all concerned that the internal quality assurance cell of Mallige College of Pharmacy has been constituted with the following members for duration of 2 years.

Sl.no	Name of the member	Designation
1.	Dr. ShivakumarSwamy Principal	IQAC Chairman
2.	Sri. N Ramesh Administrative MEF	Secretary, Mallige Education Foundation
3.	Dr.Mallikarjunappa	Educationalist
4.	Mr. Mahesh	Industrialist
5.	Dr.ChandrashekarNarajji Professor & HOD of Pharmaceutical chemistry	Member
6.	Dr.Shivanand K Mutta Professor	Member
7.	Mrs.Nagalaksmi N AssociateProfessor & HOD of Pharmacology	Member
8.	Mr.Keerthy HS Professor	Member
9.	Mrs. Suma U S Associate Professor	Member-training &placement officer
10.	Mr. Naveen kumar	Member- Student support
11.	Mr.Santosh Kumar Student Representative	Member-Alumni
12.	Mrs.Rukmini Office superintendent	Member-Non teaching
13.	Ms.Vijayalakshmi Student Representative	Member
14.	Mr.Aron joseph Student Representative	Member
15.	Mrs.Mamatha M K Associate Professor and HOD of Pharmacognosy	IQAC Co-ordinator





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## INTERNAL QUALITY ASSURANCE CELL

### Circular

Date: 20-01-2021

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 25-01-2021 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. Calendar of events
3. Lesson plan
4. Event feedback format
5. FDP on CO's & PO's initiated
6. Academic budget

  
IQAC Coordinator

Copy to

1. Office
2. The members of the cell
3. IQAC File

  
IQAC Chairman  
PRINCIPAL,  
Mallige College of Pharmacy  
Bangalore-560 090







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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of meeting held on 25.01.2021**

The meeting was held on 25-01-2021 in the board room of Mallige College of Pharmacy at 3 PM. IQAC Coordinator Mrs. Mamatha MK welcomed all the member for IQAC meeting.

The following points have been discussed in the meeting

1. IQAC chairman was asked about pervious agenda about documentation process.
2. Calendar of events: Chairperson informed to the IQAC Coordinator that calendar of events format should be submitted before the commencement of academic classes
3. Lesson plan: revision of lesson plan along with CO's and PO's should be submitted before the commencement of classes
4. Event feedback format: IQAC Coordinator suggested Google forms for collecting feedback for various events organized by college or departments.
5. FDP on CO's & PO's initiated
6. Academic budget : Regarding Purchase of chemicals, Glasswares, Equipments, Tentative budget allocated and finalize for all types of purchase and IQAC chairman said to take the quotation from Different vendors to be finalized for respective purchase

The meeting was concluded with vote of thanks by IQAC Coordinator  
Mrs. Mamatha M K

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1. Office
2. HODs and Committees
3. Internal IQAC file

  
IQAC Coordinator

Copy to

1. Office
2. The members of the cell
3. IQAC File

  
IQAC Chairman  
PRINCIPAL,

Mallige College of Pharmacy  
Bangalore-560 090





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## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

Date: 16.04.2021

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 19-04-2021 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. Self-appraisal for teaching and non-teaching
3. Covid-19 protocol
4. Vaccination status of the students
5. Academic budget
6. Conduction of Sessional and Resessional

  
IQAC Coordinator

Copy to

1. Office
2. Sessional incharge
3. The members of the cell
4. IQAC File

  
IOAC Chairman  
**PRINCIPAL,**  
Mallige College of Pharmacy  
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## INTERNAL QUALITY ASSURANCE CELL

Minutes of meeting held on 19.04.2021

The meeting was held on 19-04-2021 in the board room of Mallige College of Pharmacy at 3 PM. IQAC Coordinator Mrs. Mamatha MK welcomed all the member for IQAC meeting.

The following points have been discussed in the meeting


1. Review of previous minutes of meeting
2. Self-appraisal for teaching and non-teaching. Librarian suggested self-performance appraisal for non-teaching staff working at various departments.
3. IQAC chairman Dr. Shivakumar Swamy said that implement the strict Covid -19 protocol for staffs and students and noted
4. IQAC chairman Dr. Shivakumar swamy directed all the class teachers to insist the students to produce vaccination certificates and negative RT-PCR report.
5. Academic budget : Regarding Purchase of chemicals, CCTV, Library, Tentative budget allocated and finalize for all types of purchase and IQAC chairman and coordinators said to take the quotation from Different vendors to be finalized for respective purchase
6. Mrs. Sheeba F R Sessional incharge will Conduct the sessional examination and Resessional examination and result will be announced as per direction.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha M K

  
IQAC Coordinator

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2. Sessional incharge
3. The members of the cell
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## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

Date: 30-09-2021

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 03-10-2021 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. Report of NSS activities
3. Research activities
4. Student council representatives in IQAC
5. Alumni Association

  
IQAC Coordinator

Copy to

1. Office
2. Alumni association
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
PRINCIPAL,

Mallige College of Pharmacy  
Bangalore-560 090



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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of meeting held on 03.10.2021**

The meeting was held on **03.10.2021** in the board room of Mallige College of Pharmacy at 3 PM. IQAC Coordinator Mrs. Mamatha MK welcomed the entire member for IQAC meeting.

The following points have been discussed in the meeting

1. Review of previous minutes of meeting
  2. Mallige College of Pharmacy conducted various NSS activities through NSS coordinator in the academic year 2020-21. So IQAC cell says to submit all the reports with Geotag photos.
  3. Research Committee was formed and IQAC cell says the committee should maintain all the records of students and staffs
    - a) The committee will maintain records, documents of publications, research projects of the faculty.
    - b) All records and documents must be submitted to the IQAC.
  4. **SC representatives in IQAC**
    - a) Awards and achievements of students.
    - b) The Student Council representatives shall collect certificates of students' achievements.
    - c) All records and documents must be submitted to the IQAC.
    - d) The Student Council representatives shall assist the IQAC coordinator to collect Parents' Feedback.
  5. **Alumni Association**
    - a) An official Whatsapp group/account of the Association will be opened.
    - b) Plans of action of the last Alumni meet must be reviewed for follow up action.
    - c) Faculty in charge of the Association, Mrs. Nagalakshmi C N will initiate an activity.
- The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha M.K

  
IQAC Coordinator

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1. Office
2. Alumni association
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
**PRINCIPAL,**  
Mallige College of Pharmacy,  
Bangalore-560 090







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## INTERNAL QUALITY ASSURANCE CELL

### Circular

Date: 18-01-2022

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 21-01-2022 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. Academic Calendar and Action Plan.
3. Lesson plan
4. NSS activities
5. Regarding workshop and seminars
6. Academic budget

The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha M K

  
IQAC Coordinator

Copy to

1. Office
2. NSS officer
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
**PRINCIPAL,**  
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## INTERNAL QUALITY ASSURANCE CELL

**Minutes of meeting held on 21.01.2022**

The meeting was held on 21.01.2022 in the board room of Mallige College of Pharmacy at 3 PM. IQAC Coordinator Mrs. Mamatha MK welcomed the entire member for IQAC meeting.

The following points have been discussed in the meeting

1. Review of previous minutes of meeting
2. Academic Calendar and Action Plan: Calendar of events: Chairperson informed to the IQAC Coordinator that calendar of events format should be submitted before the commencement of academic classes
3. Lesson plan: Revision of lesson plan along with CO's and PO's should be submitted before the commencement of classes
4. IQAC Chairman and IQAC coordinator give the suggestion to conduct the NSS activities according to the calendar of Events University as well as institution.
5. Research and drug development committee conduct the seminar and workshop regarding how to write review, research and quality of publications.
6. Academic budget: Regarding Purchase of chemicals, Library, display boards Tentative budget allocated and finalize for all types of purchase and IQAC chairman and coordinators said to take the quotation from Different vendors to be finalized for respective purchase.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha M K

  
IQAC Coordinator

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1. Office
2. Research committee
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
PRINCIPAL,  
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## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

Date: 29-04-2022

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 02-05-2022 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. NSS activities reports
3. Regarding sessional examination
4. Students feedback
5. Academic budget

  
IQAC Coordinator

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1. Office
2. Research committee
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
**PRINCIPAL,**  
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## INTERNAL QUALITY ASSURANCE CELL

**Minutes of meeting held on 02.05.2022**

The meeting was held on 02.05.2022 in the board room of Mallige College of Pharmacy at 3 PM. IQAC Coordinator Mrs. Mamatha MK welcomed the entire member for IQAC meeting.

The following points have been discussed in the meeting

1. Review of previous minutes of meeting
2. Mallige College of Pharmacy conducted various NSS activities through NSS coordinator in the academic year Academic year 2021-22. So IQAC cell says to submit all the reports with Geotag photos.
3. Mrs. Sheeba F R Sessional incharge will conduct the sessional and Resessional examination and Resessional examination and result will be announced as per direction.
4. Feedback is an essential part of effective learning. Mallige college of Pharmacy has developed a system of feedback collection in all programs which focuses on academics. Structured feedback collection enhances learning and improve assessment performance.
5. Academic budget: Regarding Purchase of chemicals, Library, display boards Tentative budget allocated and finalize for all types of purchase and IQAC chairman and coordinators said to take the quotation from Different vendors to be finalized for respective purchase.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha MK

  
IQAC Coordinator

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1. Office
2. Research committee
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
**PRINCIPAL,**  
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## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

Date:05-08-2022

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 10-08-2022 at 4:00PM in the board room. The members are requested to attend.


Agenda:

1. Review of previous minutes of meeting
2. Reconstitution of IQAC cell
3. Regarding semester B. Pharm , M. Pharm lesson plan with Co, Pos and time table
4. Regarding NSS and other extracurricular activities
5. Conduction of workshop, guest lecture and seminar
6. Academic budget

  
IQAC Coordinator

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1. Office
2. Research committee
3. The members of the cell
4. IQAC File

  
IOAC Chairman  
PRINCIPAL,  
Mallige College of Pharmacy  
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## INTERNAL QUALITY ASSURANCE CELL

**Minutes of meeting held on 10.08.2022**

The meeting was held on 10.08.2022 in the board room of Mallige College of Pharmacy at 4 PM. IQAC Coordinator Mrs. Mamatha MK welcomed the entire member for IQAC meeting.

The following points have been discussed in the meeting

1. Review of previous minutes of meeting
2. IQAC Chairman Dr. Shivakumar Swamy make the reconstitution of an Internal Quality Assurance Cell (IQAC) in an educational institution involves constituting a committee, reviewing previous IQAC activities, developing a quality policy, identifying quality indicators, developing an action plan, monitoring and evaluating the institution's performance, and communicating the results to all stakeholders. This process helps to improve the quality of education and enhance the institution's reputation.
3. Lesson plan: Revision of lesson plan along with CO's and PO's should be submitted before the commencement of classes along with time table.
4. In a meeting, NSS (National Service Scheme) activities can be discussed to review the progress and plan for future initiatives. The NSS is a youth-oriented program that aims to develop the personality of students through community service. Here are some possible discussion points related to NSS activities in a meeting.
  - a) Review of previous NSS activities
  - b) Planning for future NSS activities
  - c) Collaboration with external stakeholders
  - d) Monitoring and evaluation
5. IQAC Chairman Dr. Shivakumar Swamy said that to conduct various workshop, seminar and guest lecture by research committee to enhance the research culture in the institution and contribute to the professional development of the faculty and students.
6. Regarding purchase of chemicals, library books, glasswares and software for Pharm D students tentative budget allocated and finalize for all types of purchase and IQAC chairman and coordinators said to take the quotation from different vendors to be finalized for respective purchase.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs. Mamatha M K

  
IQAC Coordinator

Copy to

1. Office
2. NSS
3. Research committee
4. The members of the cell
5. IQAC File



  
IQAC Chairman  
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## INTERNAL QUALITY ASSURANCE CELL

**Subject:** Reconstitution of IQAC Cell

It is hereby notified for information of all concerned that the internal quality assurance cell of Mallige College of Pharmacy has been reconstituted with the following members for duration of 2 years.

Sl.no	Name of the member	Designation
1.	Dr. Shivakumar Swamy Principal	IQAC Chairman
2.	Dr. Sandur veerabadrappa Rajendrn	IQAC Coordinator
3.	Sri. N Ramesh Secretary, Mallige Education Foundation	Member
<b>Teachers to represent to all level</b>		
4.	Mrs. Mamatha M K (Associate Professor)	Member
5.	Dr. Shivanand K Mutta Professor	Member
6.	Dr. Rashmi P (Professor, Department of Pharmaceutical Chemistry)	Member
7.	Dr. Ashwini H M (Professor, Department of Pharmaceutics)	Member
8.	Mr. Keerthy H S (Associate Professor, Department of Pharmaceutics)	Member
9.	Mrs. Nagalakshmi N C (Associate Professor, Department of Pharmacology)	Member
10.	Mrs. Sheeba F R (Associate Professor, Department of Pharmaceutics)	Member
11.	Mrs. Suma U S (Assistant Professor)	Member
<b>Few administrative officers</b>		
12.	Mrs. Rukmini S	Member
13.	Mr. Jagadeshwara K	Member
14.	Mrs. Smitha Grace	Member
15.	Mr. Ajay Kumar	Member
<b>One nominee from local society</b>		
16.	Mr. Ashwanth Narayan (Hurulichikkanchalli Grama Panchayat staff)	Member
<b>One nominee from students</b>		
17.	Mr. Nithin Kumar R (B. Pharma II Semester)	Member
18.	Miss. Meghana K J (B. Pharma II Semester)	Member
<b>One nominee from Alumni</b>		
19.	Mr. Santhosh Kumar R	Member
<b>One nominee from industry</b>		
20.	Mr. Harish Kumar Jain (Managing Director, Embiotic Lab. Pvt. Ltd.)	Member
<b>One nominee from stake holder</b>		
21.	Mr. Shivakumaraiah. M	Member

IQAC Coordinator

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- Office
- The members of the cell
- IQAC File



Principal,  
Mallige College of Pharmacy  
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## INTERNAL QUALITY ASSURANCE CELL

### Circular

Date:05-01-2023

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 13-01-2023 at 4:00PM in the board room. The members are requested to attend.

Agenda:

1. Review of previous minutes of meeting
2. Academic Calendar and Action Plan.
3. Report of activities.
4. Regarding semester B. Pharm , M. Pharm lesson plan with Co, Pos and time table
5. Conduction of workshop, guest lecture and seminar
6. Academic budget

  
IQAC Coordinator

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1. Office
2. NSS
3. Research committee
4. The members of the cell
5. IQAC File

  
IQAC Chairman

PRINCIPAL,

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Bangalore-560 090





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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of meeting held on 13-01-2023**

The meeting was held on 13-01-2023 in the board room of Mallige College of Pharmacy at 4 PM. IQAC Coordinator Dr. Sandur Veerabadrappa Rajendra welcomed the entire member for IQAC meeting.


1. Academic Calendar and Action Plan Calendar of events: Chairperson informed to the IQAC Coordinator that calendar of events format should be submitted before the commencement of academic classes
2. Lesson plan: Revision of lesson plan along with CO's and PO's should be submitted before the commencement of classes
3. IQAC Chairman and IQAC coordinator give the suggestion to conduct the NSS activities according to the calendar of Events University as well as institution.
4. Research and drug development committee conduct the seminar and workshop regarding how to write review, research and quality of publications.
5. Academic budget: Regarding Purchase of chemicals, Library, display boards Tentative budget allocated and finalize for all types of purchase and IQAC Chairman and coordinators said to take the quotation from Different vendors to be finalized for respective purchase.

The meeting was concluded with vote of thanks by IQAC Coordinator Dr. Sandur Veerabadrappa Rajendra.

  
IQAC Coordinator

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1. Office
2. Research committee
3. The members of the cell
4. IQAC File

  
IQAC Chairman  
PRINCIPAL,  
Mallige College of Pharmacy  
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## INTERNAL QUALITY ASSURANCE CELL

### **Circular**

Date: 24-01-2023

Sub: IQAC meeting notification

The internal quality assurance cell meeting will be held on 30-01-2023 at 3:00PM in the board room. The members are requested to attend.

1. Review of previous minutes of meeting
2. Conduction of sports and cultural activities.
3. Conduction of Sessional & Presessional exam
4. Preparation and conduction APP conference.
5. Conduction of NSS activities

IQAC Coordinator

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2. Research committee
3. The members of the cell
4. IQAC File

IQAC Chairman  
**PRINCIPAL,**  
Mallige College of Pharmacy  
Bangalore-560 090





# MALLIGE COLLEGE OF PHARMACY

#71, SILVEPURA, CHIKKABANAVARA POST, BANGALORE: -560 090

(Recognized by AICTE, PCI New Delhi, RGUHS Bangalore)

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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of meeting held on 24-01-2023**

The meeting was held on 24-01-2023 in the board room of Mallige College of Pharmacy at 4 PM. IQAC Coordinator Dr. Sandur Veerabadrappa Rajendra welcomed the entire member for IQAC meeting.

1. Review of previous minutes of meeting
2. Dr. Manikanta and team keep the proposal to conduct the sports and cultural activities and principal sir accepted proposal and decided the date for one week.
3. Dr. Rajendra S V Vice principal of Mallige College of Pharmacy gave the suggestion to Mrs. Sheeba sessional incharge conduct the preessional for the improvement of results and implemented the same.
4. Role and responsibilities for APP Conference: Dr. Rajnedra SV and Mrs. Mamatha MK IQAC cell keep the proposal to conduct the international conference at our college and principal has been accepted the proposal and decided role and responsible of each faculty members and committees made with the help of faculty members and non-teaching.
5. Mr. Naveen NSS Officer kept the proposal to do NSS activities and celebration of tuberculosis day, Mathribhasa diwas etc. in front of IQAC cell.

The meeting was concluded with vote of thanks by IQAC coordinator Dr. Sandur Veerabadrappa Rajendra.

  
IQAC Coordinator

Copy to

1. Office
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